**Urologic Surgeons, Inc. 082816**

**BRUCE B. GARBER, MD, FACS**

 Welcome! Thank you for scheduling an appointment with Dr. Garber. Detailed information about our practice, along with directions, are available on our website: **www.garber-online.com**

Your appointment is on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_a.m./p.m. at 525 Jamestown Street, Suite 108, Philadelphia, PA 19128 (across from Roxborough Memorial Hospital)

***About Our Office***

 Please arrive 15 minutes prior to your appointment; bring reading glasses if needed, to complete the necessary paperwork. Alternatively, you can print the forms from our website, fill them out, & bring them to us. Our office is near public transportation, and is handicap-accessible.

**Please bring the following information with you:**

1. Your primary and secondary insurance cards
2. A valid **referral form (or computer referral)**, if required by your plan, for a comprehensive, level 5, new patient office visit
3. A list of all of your medications, dosages, and drug allergies
4. All of your physician’s names, addresses, phone and fax numbers
5. Any pertinent medical records, X-rays, lab tests or operative notes
6. Your co-payment (due at the time of your visit)-cash, check, or credit card
7. The name, address, & phone number of your pharmacy
8. A valid photo ID (e.g., drivers license), to verify your identity.
9. The name, address & phone number of an emergency contact person.
10. Cards identifying any cardiac stents, pacemakers, defibrillators, or implanted devices you have received.

 **Review the requirements of your insurance carriers before your appointment.** Complying with the exact requirements of your insurance plan(s) will minimize your out-of-pocket expenses. If you are seeing Dr. Garber for treatment of male sexual dysfunction (ICD-10 N52.9) or for a penile implant procedure (CPT 54405), **check that your insurance covers these specific codes**. It is **your** responsibility to obtain a valid referral (if required by your insurance plan) from your primary doctor; **failure to do so may result in your appointment being rescheduled**. **We cannot call your primary doctor to obtain your referral.** If you must cancel your appointment, kindly give us 24 hours notice; a fee will be charged for all no-shows or cancellations without 24 hours notice. If you are more than 15 minutes late, we may need to reschedule your appointment. We would like to welcome you to our practice. We will do everything in our power to provide you with confidential, state-of-the-art Urologic care.

Bruce B. Garber, MD, FACS

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